



Sheepscombe Primary School
Far End

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Head teacher: Mrs Vicky Dangerfield BSc Hons GTP Primary

Thursday 12th December

Dear Parents and Carers,

Here are the arrangements for the last week of term:

Monday 16th December –

As usual, including 'Christmas making day' linked to D.T in classes, clubs as usual.

Tuesday 17th December –

Morning - Continue Christmas making / D.T plus PE sessions for Eagle, Kestrel, Merlin 1/2.

Afternoon - Continue Christmas making / D.T plus EYFS PE and whole school Nativity rehearsal in the Church, clubs as usual.

Wednesday 18th December –

Morning – Singing practise, Christingle making, School Christmas Lunch

Afternoon – Classes as usual and then please see details below:

Wednesday 18th December After School – Nativity Procession 2024

On Wednesday 18th December our traditional and much loved Nativity Procession and service takes place after school. Children are able to stay at school at the end of the school day until the procession starts at 5.00 p.m. Children will watch a film in class, OR you can pick them up as usual at 3.15 p.m and bring them back to school at 4.45 p.m at the very latest ready for the procession. Please let us know if you are picking them up at 3.15 p.m. If they are staying at school with us, please send them with a packed tea to eat. If they bring a packed lunch to school too then please pack tea separately to lunch and let them know which is which!

Costumes –

Class teachers will let you know if we need any help with costumes from home. We have most in school already. School staff will assist with putting on any costumes in the classrooms and the children will come out to the playground for 5.00p.m. They will wear any costumes over their coats and they need to be wrapped up warmly for the evening as it will be cold in the Church and on the walk. We would appreciate some help from a couple of parents for our Nursery, Reception and Year 1/2 children getting children ready - if you are able to come a little early to help then please let Class teachers know.

At 5.00 p.m –

Parents please wait in the playground at 5.00 p.m. The children will be brought out to you in the playground by staff at 5.00 p.m where a bell will be rung, then the first reading and song will take place. We will then follow the star which will be at the front of the procession to the pub (the Inn in the story). No children are permitted to go past the star for safety purposes. They must not run on the road. We expect all children to behave as if they were in school, so please support us with this.



Marshals –

We would like to have a few more parent marshals for the procession part of the event to support our staff team. If you would like to be a marshal please see Mr Dangerfield– ideally you would be able to bring your own high vis vest/jacket and a torch.

At the Pub (Inn in the story) –

When we reach the pub please encourage children to come to the front so they can see and sing. Parents/families should stand behind the children to form a barrier between them and the road. The star will lead the way down the hill to the village hall. Again, all children and parents are to walk behind the star, other than the marshals in high vis jackets who will flank the outside of the children. There will be road marshals ahead of the star to stop any traffic.

At the Village Hall –

At the village hall we will pause to read the Shepherd’s section and sing a song, then we will walk up the hill to the church. As usual, children will remain behind the star at all times and be expected to behave sensibly whilst walking on the road in the dark.

At the Church –

Once we get to the Church, Mary and Joseph will knock on the door to ascertain whether there is ‘room’ for them and then the children will take their places inside the church. Parents will need to wait outside of the church until the children have gone in so that we can get them seated on the stage.

Seats for parents/family –

The Nativity service is really lovely and also the busiest service in the school year and we kindly ask you to fill up pews with as many people as possible. We have allocated some of the pews nearest to the stage to families with Year 6 children as this is their last year at school and families with Little Lambs and Reception children also have some pews allocated in the next nearest seats, in case your children need you during the service. Please be aware that these are not named seats and are first come, first served.

Christingle –

As part of the service in the Church we also light the Christingles that children have made in school. These will be lit during the hymn ‘Away in a Manger’ at the service. Children will need to hold their Christingle carefully as they will be holding a lit candle. We will talk to the children about this at school but please also take some time to explain this to your younger children who may be new to this.

Costumes –

Your child will go home with their costumes, if they have them, after the service.

Thursday 19th December – additional service

Please can you bring children back to school the next morning in their costumes, ready for our second service. This year, we are doing a second, repeat service at 9.30 a.m, without the procession part, which all takes place in the church. Children will walk up with class staff at 9.00 a.m. This service (for the first time) is a community service to which our volunteers, villagers and the church community are invited, as well as any parents/grandparents and family members that could not make the previous evening – and if you would like to come a second time yourselves then you are of course more than welcome.

Thursday - remainder of the morning –in classes. At 12.30 we will all go to the Village Hall for the lunch and the traditional Christmas Party, supported by the members of FOSS and with a special visitor popping in. Children can be collected from 2.15-2.30 p.m from the Village Hall. There are no after school clubs on this day. If you are really stuck for after school care on this day however, please come and speak to us and we will try to help.

If you have any further queries please contact myself or Mr Dangerfield.

Kind regards, Vicky Dangerfield



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