



Sheepscombe Primary School

Job Description: **MAIN SCALE TEACHER**

Responsible to: **HEAD TEACHER**

The appointment of a Main Scale Teacher is subject to QTS status and the current conditions of employment for teachers contained in the School Teachers' Pay and Conditions Document (STCPD) and other current legislation. The Teachers' Standards will be used to monitor performance in line with the school's appraisal policy.

This job description includes references to:

- The School Development Plan
- Professional Standards for Teachers.
- Teacher Appraisal.
- Ofsted's School Inspection Handbook.

This job description may be amended at any time following discussion between the Head Teacher and the staff body, and will be reviewed annually as part of the appraisal process.

Core Purpose

Be a good classroom practitioner and support the leadership and management of the school by:

- Promoting continual school improvement in line with the school's vision, values and ethos
- Conveying a positive 'can do' attitude and presenting a united front to secure successful outcomes for all children.
- Providing high quality education for all pupils which promotes high standards of learning and achievement.
- Working in partnership with staff to promote continuity of provision and practice across the school.
- Working in partnership to ensure smooth transition between key stages.

Knowledge and Understanding

- Provide quality educational provision and demonstrate effective practice for raising pupils' attainment
- Promote pupils' spiritual, moral, social and cultural development and good behaviour through good provision.
- Have an understanding of the links between local and national data.
- Have an understanding of the current Ofsted Framework

Planning and Setting Expectations

- Create plans for the class that identify priorities and targets for ensuring that pupils achieve high standards and make good progress.
- Assess, plan, deliver teaching and learning and review outcomes to secure progress of pupils.

- Develop understanding of how to think creatively and imaginatively to anticipate and solve problems and identify opportunities.
- Develop understanding of how to use current research findings to inform practice.

Key Tasks and Responsibilities

The responsibilities of the post are to be performed in accordance with the provisions of the most up to date edition of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document.

- To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning both inside and out and giving consistency across the school
- To plan and prepare lessons in order to deliver the National Curriculum ensuring breadth and balance in all subjects
- Use the 'assess, plan, do, review' cycle to help identify and overcome barriers to learning
- To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations
- To maintain good order and discipline among the pupils, safeguarding their health and safety;
- To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities including children with SEND needs
- To use the EEF 'five a day' principles effectively, in line with school practices and the School Development plan
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning
- To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress
- To prepare appropriate records for the transfer of pupils
- To ensure effective use of support staff within the classroom, including parent helpers and volunteers
- To participate in staff meetings as required
- To contribute to the development and co-ordination of a particular area of the curriculum as required by taking on subject leadership or co-subject leadership (the school's preference is to co-lead subjects)
- To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements
- To ensure that school policies are reflected in daily practice
- To communicate and consult with parents over all aspects of their children's education – academic, social and emotional
- To liaise with outside agencies when appropriate e.g. Educational Psychologist, SALT, OT, Early Help
- To continue professional development, maintaining a portfolio of training undertaken
- To meet with parents and appropriate agencies, to contribute positively to the education of the children concerned
- To support the Headteacher and Governors in promoting the ethos of the school
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures
- To promote equality, diversity and inclusion as an integral part of the role and to treat everyone with fairness and dignity
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the School's Health and Safety policy and any school-specific procedures or rules that apply to this role
- Make a contribution to ensuring that pupils develop good learning behaviours in order to learn more effectively and with increasing independence
- To be adaptable to teach on occasion in another class at the request of the Head teacher
- To offer one extra-curricular club per week, in line with the rest of the staff team

Arrangements for appraisal of performance

Performance will be monitored through the school's performance management programme and by the Head teacher.

Signed

Date